

June 10, 2003

The regularly scheduled meeting of the Community Corrections Planning Council was called to order this 10th day of June, 2003, in the conference room of the County Office Building by Chairman Dave Stockwell. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

Dave Stockwell, Chairman
Dorinda Harvey, Secretary
F. DeWayne Beggs, Member
William C. Hetherington, Member
Libba Smith, Member

Vice Chairman Melissa Houston was absent at roll call and Members Waldo Blanton, Leroy Krohmer and Tim Kuykendall were absent.

Others present were: Cindy Allen, Debbie Cox, Bill Yeager, Carmen Jackson, Tim Guinn, Tom Belusko, Julia Curry, Jennifer Creecy, Steve Nelson and Corry Flowers.

Chairman Stockwell asked if the Council was in compliance with the Open Meeting Act. Dorinda Harvey answered in the affirmative.

After the reading of the minutes of the regular meeting of May 13, 2003, and there being no additions or corrections F. DeWayne Beggs moved that the minutes be approved. Libba Smith seconded the motion.

The vote was: Dave Stockwell, yes; Dorinda Harvey, yes; F. DeWayne Beggs, yes; William C. Hetherington, yes; Libba Smith, yes.
Motion carried.

Bill Yeager introduced Carmen Jackson, who will be assisting this Council.

Chairman Stockwell called for discussion, consideration, and/or action to review previous months(May) bills. Bill Yeager stated that for the month of June there is \$10,958.00 remaining, so the zero balance criteria should be met. Mr. Yeager thanked the providers for the work that they have done and hopefully next year there won't be the last month squeeze. Mr. Yeager stated that no invoices will be approved that will make the budget go over \$10,958.00 and that they have already worked with the providers and implemented some thing that will not allow them to go over the total budget of \$133,000.00. Mr. Yeager continued saying that Debbie Cox had a new accounting system on line and he and Ms. Jackson explained what all was on it and how it worked.

Dorinda Harvey moved, seconded by William C. Hetherington, to accept the reviewing of the previous month (May) bills.

The vote was: Dave Stockwell, yes; Dorinda Harvey, yes; F. DeWayne Beggs, yes; William C. Hetherington, yes; Libba Smith, yes.
Motion carried.

(Melissa Houston entered the meeting at this time.)

Chairman Stockwell called for discussion, consideration, and/or action on Audit Status. Mr. Yeager needs to know what all the Council wants looked at and he can give the Council some suggestions, but wanted to know if there were any particular areas.

Judge Hetherington stated some things were the service providers and billings verses payments.

Mr. Yeager stated that the administrative rules have some specific areas about fiscal responsibility and this may serve to ease some concern with respect to the Council feeling any responsibility for the financials, but that is not saying that an audit is not necessary. Mr. Yeager suggested examining the accounts maintained by the agency for the administration of Cleveland County Local Sentencing System to insure that all allocation have been deposited to the Oklahoma Community Sentencing Revolving Fund and that would include administrative fees, state monies, etc, and determined if the expenditures conform to the true budget and a test to prove that the providers were paid for the services invoiced.

Judge Hetherington stated also that the offender got the services that the provider billed for. F. DeWayne Beggs wanted to know what kind of audit would the State Auditor provide, what kind of a standard audit, what all does the auditor look at. Sheriff Beggs does not think this Council is prepared to tell Mr. Yeager what is needed for an audit right now, if that is something that needs to be looked into, then the Council should take the time to look at it and say this is what we need for an audit.

Chairman Stockwell was under the impression that an audit is a general idea of where the money is coming from, where it is going, make sure the books balance, and if there are problem areas then go more deeply into that.

Mr. Yeager stated that a general audit could be done and the Council could look at it and if there are questions then go back and dig a little more or ask some specific questions of the auditor.

Sheriff Beggs thinks he would feel more comfortable if it were thought through and the Council had more time to think about what it really wants.

Libba Smith stated that while she was at JSI she went through a number of audits with both private and State Auditors and it seems to her that they come in knowing what has to be done.

Chairman Stockwell stated that the auditor can come down with his report after it is done and the Council could ask question and if there are areas that the Council thinks needs looking into a little closer than the Auditors can go back and do that.

More discussion took place.

Melissa Houston moved, seconded by Libba Smith, to have a general DOC Audit conducted for Fiscal Year 2002 and Fiscal Year 2003 beginning in July.

Chairman Stockwell stated that he was concerned with the new HIPPA Regulations and the forms that are now used which will need to be discussed at a later time and called for a vote.

The vote was: Dave Stockwell, yes; Melissa Houston, yes; Dorinda Harvey, yes; F.

Dewayne Beggs, no; William C. Hetherington, yes; Libba Smith, yes.

Motion carried.

Chairman Stockwell called for discussion, consideration, and/or action on this Council having a Balanced Budget.

Sheriff Beggs stated that it was discussion in the prior meeting that the Council does not spend more than what was budgeted and if that meant cutting back services then cut back services, but to manage the budget to where it does not go over. Sheriff Beggs' concern is

that the Council does not go over the \$133,000.00 and if the Council only has \$10,000.00 left then no more than that should be spent.

Judge Hetherington stated that more of the discussion was about the carryover, in other words don't get in a habit of saying we only have \$10,958.00 for this month but we are going to go ahead and incur \$12,400.00 but were not going to bill it until next month so it goes into July of next fiscal year and then it is already behind.

Chairman Stockwell stated that Mr. Yeager had indicated that he had already spoken with the providers and wanted to know if the Council was looking at being in the hole in July and Mr. Yeager stated no.

Mr. Yeager stated that vouchers have been done in order that the providers will not go over a certain amount and only what is vouchered will get paid. More discussion took place on the vouchers.

Cindy Allen with the District Attorney's Office asked how the vouchers were going to work with the offenders that were incarcerated and discussion took place.

A question came up about money that was left over and Chairman Stockwell asked that the vouchers get doubled checked and make sure that the Council was going to spend that \$10,958.00 and if there was any money left than more treatment or supervision needs to be done.

Melissa Houston moved, seconded by Libba Smith, that in addition to reviewing the budget on a monthly basis, to possibly revise it quarterly.

Sheriff Beggs asked if this meant the Council will have a balanced budget and that it will come in at zero at the end of the year.

Ms. Houston stated that she did not put that in there and hates to get the Council in the position it was in last year where all of the sudden there was money, if money can be found because there seems to be a little bit of a lag time. Ms. Houston realizes what the Sheriff is saying since he is an Elected Official and she withdrew her motion and Ms. Smith withdrew her second.

F. DeWayne Beggs moved, seconded by Dorinda Harvey, not to spend any more money than what the Council has yearend, period.

The vote was: Dave Stockwell, yes; Melissa Houston, yes; Dorinda Harvey, yes; F.

DeWayne Beggs, yes; William C. Hetherington, yes; Libba Smith, yes.

Motion carried.

Chairman Stockwell called for review Status on Bench Warrant Executions and Arrest on Absconders.

Julia Curry with Oklahoma Court Services stated that they haven't added anyone to the list but they have not caught anyone either.

Corry Flowers stated that some of the absconders have good hiding places in other States.

Judge Hetherington stated that the Community Corrections Systems statewide are going to be relied upon and he thinks its not a bad idea for the Department of Corrections to consider to provide statewide investigators/warrant execution officers for every community corrections system in Oklahoma to be able to execute on warrants. This would take the pressure off the individual systems people. This would do nothing but benefit the entire system and if the criminal justice system is going to have to rely upon the community corrections to take a bigger brunt of the burden they need to support it.

Chairman Stockwell stated the Ms. Curry and Mr. Flowers could go to the District Attorney's Office because the bogus check division now has a computer system that you can type in the names, date of birth, and it locates people. Local crime stoppers were discussed as a way to find the absconders.

Mr. Flowers stated that there was a problem with the time frame involved in getting a warrant and Cindy Allen explained the procedure and discussion took place.

Chairman Stockwell called for presentation on Status Report from Oklahoma Court Services, Inc., and Corry Flowers.

Julia Curry stated that there was an incentive docket on June 30, 2003, and there are fifteen people on it.

Chairman Stockwell asked if the last incentive docket financial reductions were ever handled correctly and he was told it had been.

Cindy Allen explained the new procedure to see if it will help with the docket.

Chairman Stockwell called for presentation from Bill Yeager on Statewide Statistics.

Mr. Yeager stated the first thing is that the Council got the same amount of money for next year as it received for this year \$133,000.00 and at the next meeting Ms. Jackson will have the budget to review and the Council can decide if it wants to put limits or whatever. Mr. Yeager also stated that a lot of Councils got cut. Mr. Yeager continued saying that the base line thing was priors (the number of repeated offenders in the system) and that is what was looked at in terms of funding. There is a formula for each number. This Council did not fall into that it just got the same amount of money it got last year. In other words if the Council puts people in the program that have more prior convictions then it would get more money. More discussion took place

Judge Hetherington stated that the risk factor needs to be talked about on the next agenda because the Council is going to have to figure out some way to evaluate it risk factor vs

The LSI is the protective instrument and if you have some person who has 11 prior convictions and one or two of them might be violent and the LSI still shows that they are still in the moderate range then in some degree that is some protection and some screening mechanism for being able to say yes lets try this person in community corrections. It is obvious that the higher risk, higher maintenance, higher expense type people are the ones they are trying to get into community corrections and out of the department of corrections.

Cindy Allen explained to Judge Hetherington the guidelines she uses.

Ms. Jackson stated that she would like to know the kind of offenders the Council would be targeting so she would know where in the budget to allocate the money.

Mr. Yeager stated that a budget could be done and it can always be changed at the Councils request to move money.

Ms. Jackson suggestion would be that since the Council has a budget, is familiar with it and the Council has already worked with it this year and is getting the exact same amount then if the Council is comfortable with the allocations, then submit it, but later it could be revised.

Mr. Yeager stated that budget has already been submitted, but technology another one has to be submitted.

Mr. Yeager then explained all of the statewide statistics and comparison with Cleveland County. Discussion took place.

Chairman Stockwell called for miscellaneous discussion and stated that the Council needs to find out if the Council is HIPPA compliant with its authorizations and asked if the Council wanted to have a little planning meeting with Carmen Jackson, Bill Yeager, Julia Curry, Corry Flowers and Cindy Allen and reassess the goals for the next fiscal year and see what the Council needs to do to change things, add things, etc.

Ms. Houston stated that would be good, but she would like to make sure that the Council has the right data that is needed.

Chairman Stockwell stated in late July or early August, the Council doesn't want to go to this meeting and then say here is what we need get back with us. The Council needs to let Ms. Jackson, Ed Kearns, and Debbie Cox, know what the Council need now.

Cindy Allen stated that there have been some complaints and problems from defense attorney's talking about the time it takes to get LSI's. Ms. Allen got a letter from the treatment team that she is revising. This might be possibly resolved if Mr. Kearns is going to start doing LSI's for free.

(William C. Hetherington exited the meeting during miscellaneous discussion.)

There being no further business to come before the Council, Dorinda Harvey moved that the meeting be adjourned. F. DeWayne Beggs seconded the motion.

The vote was: Dave Stockwell, yes; Melissa Houston, yes; Dorinda Harvey, yes; F. DeWayne Beggs, yes; Libba Smith, yes.

Motion carried.